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| **LEAVE TRACKER** | **Year:** |  |
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| **EMPLOYEE NAME** | **TOTAL LEAVE** | **NUMBER OF DAYS TAKEN BY MONTH** | **TOTAL****DAYS REMAINING** |
| **JAN** | **FEB** | **MAR** | **APR** | **MAY** | **JUN** | **JUL** | **AUG** | **SEP** | **OCT** | **NOV** | **DEC** |
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| A blue and black logo  AI-generated content may be incorrect. |